

## ALLEGATO 2

**Modello di lettera di disponibilità da parte dell'azienda ospitante straniera**

La lettera di disponibilità può essere presentata nella lingua madre dell'azienda, salvo presentare una versione tradotta in inglese qualora la lingua madre dell'azienda fosse un'altra. Entrambe le versioni, quella in lingua madre e quella tradotta, devono essere redatte su carta intestata dell'azienda ospitante e debitamente firmate dal responsabile legale dell'azienda stessa.

I, the undersigned,

[Title]

[First Name]

[Family Name]

[Gender]

[Department]

[Position]

[Email]

[Telephone]

on behalf of,

[full official name of partner organisation] [ACRONYM]

[official legal status or form]

[official registration No]

[full official address]

[Post Code]

[telephone] +00

[PIC number if available]

Hereby declare my willingness and commitment to host Mr/Ms ..... as an Erasmus plus grant holder in our office/enterprise, in case He/She will pass all the selection steps, arranged by SEND. Our office/enterprise works in the field of .....

The work language is.....

The trainee will be asked to work on the following topics: .....

His/her main daily tasks will be.....

He/she will be working at our office/enterprise in [country; city] in the following period: from..... to .....

Yours sincerely,

[ORIGINAL SIGNATURE AND STAMP]



I, the undersigned, [forename and surname of the student], hereby declare my willingness and commitment to do my internship with ..... as an Erasmus plus grant holder, in case I will pass all the selection steps, arranged by SEND.

I will be working at ..... 's office/enterprise in [country; city] in the following period: from ..... to .....

Yours sincerely,

[SIGNATURE]